

How does your country become an international affiliate of the AARC?

### **AARC Vision/Mission Statement**

*The American Association for Respiratory Care (AARC) will continue to be the leading national and international professional association for respiratory care. The AARC will encourage and promote professional excellence, advance the science and practice of respiratory care, and serve as an advocate for patients, their families, the public, the profession and the respiratory therapist.*

In order to help fulfill our mission the AARC is actively recruiting other countries to become international affiliates of the AARC. To become an international affiliate your organization will have to include at least 20 foreign members of the AARC, have at least one medical advisor and submit a formal application which consists of a list of officers, membership, the minutes of the organizational meeting, the Bylaws, and a letter requesting approval of the proposed medical advisor or advisors.

Petitions for international affiliation should be emailed to Kris Kuykendall at [kuykendall@aacrc.org](mailto:kuykendall@aacrc.org) . Please copy the petition to Sam Giordano, AARC Executive Director at [Giordano@aacrc.org](mailto:Giordano@aacrc.org) and to John Hiser, Chair AARC International Committee at [john.hiser@sbcglobal.net](mailto:john.hiser@sbcglobal.net) .

The Criteria for establishing an international affiliate of the AARC, the international affiliate petition and the section of the AARC Bylaws relating to international affiliates is presented below.

For additional information please contact the AARC International Committee Chair, John D. Hiser, MEd, RRT, FAARC at [john.hiser@sbcglobal.net](mailto:john.hiser@sbcglobal.net) .

To Join or Renew AARC membership go to:

[https://secure.aarc.org/membership/aarc\\_dues\\_system.asp](https://secure.aarc.org/membership/aarc_dues_system.asp)

Group rates are available.

## **Criteria for Establishing an International Affiliate in the American Association for Respiratory Care**

Your group must submit the [International Affiliate Petition](#) signed by at least twenty (20) associate-foreign members of this Association and your appropriate officers. The Petition is to be submitted to the Chartered Affiliates Committee in care of the Executive Office, along with the following documents:

1. An International Affiliate Bylaws compatible with the Association's objectives and format.
2. A map outlining the proposed International Affiliate boundaries.
3. A written statement from any and all chartered societies or chapters agreeing to relinquish your proposed territory, if applicable.
4. A copy of your minutes from the organizational meetings.
5. A list of your Officers, Board Members, and Medical Advisor or Advisors, with addresses.
6. A Medical Advisor Petition with curriculum vitae and list of publications for each International Affiliate Medical Advisor.
7. A list of your members in good standing of the American Association for Respiratory Care.

If you need further assistance, please contact the AARC Executive Office.

American Association for Respiratory Care

Petition for International Affiliate

Date \_\_\_\_\_

We, the undersigned Associate-foreign members of the American Association for Respiratory Care in good standing, hereby petition the AARC Board of Directors to approve an International Affiliate in the name of:

\_\_\_\_\_

We further petition that the territorial jurisdiction of the newly organized group, if granted International Affiliate status, be approved as encompassing the entire country of:

\_\_\_\_\_

Copies of the following documents are also submitted as required: statement from existing affiliate relinquishing proposed territory (if applicable), proposed Bylaws for approval or recommendations, a list of officers, board members, etc., with addresses, a list of the members employed within the proposed territory, petition(s) for the medical advisor(s) for approval, minutes of the organizational meetings, and a map outlining the proposed affiliate boundaries with the proposed districts.

**Petition Signatures**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Attest: Submitted By:

\_\_\_\_\_ (medical advisor) (secretary)

\_\_\_\_\_ (affiliate president) (date)

## **AARC Bylaws relating to International Affiliates**

### **ARTICLE XI - INTERNATIONAL AFFILIATES**

#### **SECTION 1. REQUIREMENTS**

Twenty (20) or more Foreign Members in good standing of the Association meeting the requirements for affiliation may become an International Affiliate of the Association upon the affirmative recommendation of the Chartered Affiliates Committee, and approval by the Board of Directors of the Association.

#### **SECTION 2. INTERNATIONAL**

##### **AFFILIATE ADMISSION PROCEDURE**

The formal application for International Affiliate status shall be sent to the Executive Office of the Association and shall consist of a list of officers, membership, minutes of the organizational meeting, the Bylaws, and a letter requesting approval of the proposed medical advisor or advisors.

#### **SECTION 3. INTERNATIONAL**

##### **AFFILIATE MEDICAL ADVISOR**

Each International Affiliate shall have one (1) or more medical advisors whose name(s) shall be submitted to the Board of Medical Advisors.

#### **SECTION 4. INTERNATIONAL**

##### **AFFILIATE DUTIES**

A copy of the minutes of every meeting of the governing body and other business meetings of the International Affiliate shall be sent to the Executive Office of the Association within thirty (30) calendar days following the meeting.

#### **SECTION 5. SUSPENSION OR REVOCATION OF INTERNATIONAL AFFILIATE STATUS**

a. The Board of Directors of the Association may suspend or revoke the International Affiliate status with due and sufficient cause or upon the failure of an affiliate to maintain a membership of at least twenty (20) Foreign Members.

b. Action for the suspension or revocation of International Affiliate status shall follow approved Association policy and procedure.